

Welcome Back to School!

A Message from our New Superintendent – Mr. Lindsey Beecher:

It is an exciting time to be a part of the Gilbert school district. Last year the stakeholders in the district decided to build a new high school to deal with the population growth and to ensure a quality educational experience for our students. Much of the groundwork has been laid for the project, and we are hopeful to begin grading work on the initial step of building the high school sometime this fall. Plans have been drawn up and approved, and we continue to work out the details. We plan to add information and drawings to the web site so the community will be aware of what is happening and keep up with the project every step of the way. The plans currently include classrooms for up to 500 students and renovations on the existing buildings and parking areas.

Those of you who have been by the elementary building will have noticed the improvements being made to the parking lot. The project is nearing completion and will provide many more parking spots that will make a much safer environment in that area. Additional summer projects include new sidewalk and entry way area at the high school. A roofing project and HVAC project are nearing completion at the elementary building. The custodial staff has done some painting, floor waxing, and general cleaning and the schools are sparkling and ready for kids. In the high school, new walk off carpet has been installed in the entry way by the weight room near the administrative offices. The buildings have also been full of staff members who are very busy getting ready for the new year, and I look forward to seeing the fruits of their labors this fall.

I am thrilled to become a part of all the growth and change here at Gilbert. So many good things are already in place, but as with any district, we can always look for ways to improve. My family appreciates the effort everyone has shown to make us feel welcome and to help us learn more about this great district. I look forward to getting to know the teachers, staff, students and their families in the coming year and to move this district forward together.



Welcome to the 2011-12 school year. **The first day of school is Thursday, August 18, 2011 for K-12 students.** Middle school classes begin at 8:00 a.m. and dismiss at 3:00 p.m. High school classes begin at 8:05 a.m. and dismiss at 3:00 p.m. Elementary school classes begin at 8:10 a.m. and dismiss at 3:10 p.m.

For our **new preschool students**, the schedule is as follows: **Preschool Glimpses begins on Friday, August 26. Preschool classes begin on Monday, August 29** with the morning Preschool class in-session from 8:05-11:00 a.m. and the afternoon class in-session from 12:15-3:15 p.m.

School Registration: Complete School Registration the Electronic Way and You Will Have More Time to Play!

With the 2011-12 school year, we are promoting the use of E-registration through PowerSchool. E-registration will open on August 1. As such, we have not designated a specific day for in-person school registration. Buildings will be open and secretaries and counselors will be available beginning the week of August 8.

There are a few forms that aren't contained in E-Registration so you will want to check out the school registration website at www.gilbert.k12.ia.us to find out more about those forms and about E-Registration and PowerSchool. Please contact Peggy Whaley at 515-232-3740 or whaley@gilbert.k12.ia.us with any questions.

Upcoming Important Dates of Interest:

Elementary:

- PTO Ice Cream Social: August 16 from 5:00-7:00 p.m.
- Elementary Open House: August 23 with the following schedule:
 - Kindergarten and 4th Grade: 5:30-6:15 p.m.
 - 1st and 3rd Grade: 6:15-7:00 p.m.
 - Preschool and 2nd Grade: 7:00-7:45 p.m.

Middle School:

- New Student (Grades 5-8): August 11 at 6:00 PM
- 5th Grade Orientation: August 16 at 6:30 PM
- 6th-8th MS Open House: August 23 at 6:30 PM

High School:

- New HS Student Orientation: August 16 at 2:00 p.m.
- High School Open House: August 22 at 7:00 p.m.

The district uses **PaySchools**, an on-line payment system and accessed from our district's website, which allows families to pay school fees on-line with a credit card or e-check at your convenience. If not paid on-line, registration fees can also be paid at the elementary, middle school, or high school buildings on registration days. The materials, supplies, textbook fee will be waived for students who qualify for either the free or reduced priced federal lunch program.

The carrier of the student accident insurance for 2011-12 will be Student Assurance Service, Inc. of Lawrence, Kansas. These forms will be available in August and will be accessible in the School Registration pages of the Gilbert website (www.gilbert.k12.ia.us) or by going directly to the insurance company's website at <http://www.sas-mn.com/k12studentslookup1.php>. Parents wishing to purchase this coverage should **make the check out to the insurance company, not the school.**

2011-12 School Fees	Preschool	Elementary K-4	Middle School 5-8	High School 9-12
Materials, Supplies & Textbook*	\$30	\$75	\$75	\$75
School Meals				
Daily Lunch		\$2.00	\$2.05	\$2.00
Daily Breakfast		\$1.10	\$1.10	\$1.10
Extra Milk (per carton)		30¢	30¢	30¢
Vocal Robe Cleaning (9-12)				\$10
Band Uniform Cleaning (9-12)				\$10
Activity Ticket** –Optional		\$45	\$45	\$45
Padlock (Optional – Grades 5-12)			\$7	\$7

* **Required fees** include the materials, supplies, and textbook fee. ** **Activity ticket** allows students to attend all home athletic, music, and drama events without further charge. The **Adult Athletic Pass is honored only at athletic events; it is not honored for any musical or play production.** Cost is \$90 and can be purchased through PaySchools or the High School Office.



School pictures will be taken on **Friday, September 2**. Again this year, in order to save school time and effort and to minimize picture costs, payment for pictures will be required at the time of photographing. Packets will be distributed the first week of school. Pictures will be taken by Lifetouch.

Course schedules, class lists, and other orientation information may be obtained during registration on August 2-3, 2010 or through PowerSchool.

We are excited about the coming year and hope that you and your child share that enthusiasm!

Sincerely,

Lindsey Beecher, Superintendent
 Hope Bossard, Director of Curriculum & School Improvement
 Greg Fisher, High School Principal

Chris Billings, Middle School Principal
 Staci Edwards, Elementary School Principal
 Don Knock, Athletic Director

School Calendar & Schedule for “Makeup Days”

The 2011-12 school calendar is attached for your use during the coming school year. Please note that any days of school lost to inclement weather, or other emergencies, will be made up starting May 25, 2012. This school calendar, as well as the calendar that provides detailed information on daily athletic and other school district events, can be found on the website at www.gilbert.k12.ia.us.



Parent-Teacher Conferences

K-12 Parent-Teacher Conferences will take place on the following days:

Fall Dates:

November 1 from 5:00-8:30 p.m.
 November 3 from 5:00-8:30 p.m.

Spring Dates:

March 27 from 5:00-8:30 p.m.
 March 29 from 5:00-8:30 p.m.

New This Year! Signing-up for conferences is now completed online through a program called “MyConferenceTime.”

The system allows you to locate your child's teacher, select a date you wish to meet, and see which time slots the teacher is available to meet. You then enter in your child's name and your contact information and reserve a time to meet with the teacher during conferences. An email confirmation is sent to you. You can also schedule conferences for more than one child with more than one teacher in more than one building. Teachers are able to see their schedules and can better prepare for conferences. The scheduling system will be made **available in September** and will remain open to parents until late October for scheduling of November conferences. The site will close and then re-open in February for scheduling of March conferences.

Gilbert Elementary Back-To-School Social



Tuesday, August 16, 2011
5:00-7:00 p.m.
Elementary School Grounds & Commons

- See old friends and meet new ones
- Enjoy dinner with friends
- Walking Tacos: \$2 each
- Ice Cream
- Read your teacher's bio
- Find out things going on at school and in the community
- Sponsored by PTO/GESS



District to Home Communications

Email Communications – Keep up to-do-date with events in the district

The District maintains email lists to share general information about activities in the district and important school alerts. Also, the district sends an email with a link included to the online version of the monthly newsletter. Newsletter paper copies are no longer distributed to parents/guardians except for the back-to-school issue and in situations where the family does not have Internet access. **Keeping your email addresses up-to-date in PowerSchool is key to receiving these emails about school alerts, activities, and the newsletter.** You can update your email address through E-registration in PowerSchool.

NEW School Alert System – EDULINK – Débuts in the 2011-12 School Year!

Gilbert CSD has purchased a new school alert system to better serve parents/guardians during emergency school closings or delays due to weather or other issues. Edulink is the new system and will be implemented in the 2011-12 school year. The system pulls email and phone data directly from PowerSchool and will send an email or call up to two phone numbers of the parent/guardian. The system will also send texts but individuals will need to opt into this alert option. The system also allows us to issue an alert in a foreign language for our parents/guardians who do not speak English as their first language. *We will be testing the system in early August prior to the start of school.*

Food Service Program Update

The Gilbert Community School District is using the School Dining Service in the food service program. All students will be issued an account number. Students in grades 5-12 will enter their account number on a computer key pad as they purchase breakfast or lunch. The elementary will maintain a list of each student, their account number, and bar code that will be scanned as they go through the breakfast or lunch line. Ala carte items can also be debited from a student's account. The "milk break" at the elementary will be for grades PK-2 only. Preschool students are not eligible to participate in the District's breakfast or lunch programs.

Each family account is maintained within the School Dining Service by a dollar amount of credit. Parents can send any amount of money, or make electronic payments via the district website, which will be deposited to the family account. Parents can check the food service balance and/or student usage on-line at any time. **Accounts will not be allowed to have a negative balance.**

Student Fee Waiver and Reduction Procedures

Students whose families meet the Federal Income Guidelines for free and reduced price lunch, or are receiving Food Assistance or the Family Investment Program (FIP), transportation assistance under open enrollment, or who are in foster care are eligible to have their student Materials, Supplies & Textbook, cleaning for vocal robe and/or band uniform, and driver's education fees waived. This waiver must be completed annually as it does not carry over from year to year. Information and application are found on the final pages of this newsletter as well as on the Gilbert CSD website. Una versión en español de las instrucciones y la documentación se encuentre en el sitio Web o llamando a la Oficina de distrito en 515-232-3740.

Students whose families are experiencing a *temporary* financial difficulty may be eligible for a *temporary* waiver of student fees. Parents of students who believe they may qualify for temporary financial hardships may complete a waiver form.

Transportation Department

School Start and Dismissal Times

The following schedule will accommodate bus drop off times and school start and dismissal times for the three buildings. The plan is as follows:

<u>School</u>	<u>Bus Drop Time</u>	<u>Start</u>	<u>Dismissal</u>
Middle School	7:45 a.m.	8:00	3:00 p.m.
High School	7:50 a.m.	8:05	3:00 p.m.
Elementary	7:50 a.m.	8:10	3:10 p.m.



Bus Routes Changes for 2011-12

There are changes to the bus routes in North Ridge Heights and Bloomington Heights. We have added a bus route to the North Ridge Heights area. This new route is #18 and will take portions of routes #3 and 11. There will also be stops combined on the routes to increase efficiency of the routes. Also, due to a bridge closure near Peterson's Pit, route #7 will continue to follow the earlier pick up and drop off times as last year.

Please review the route information in the back-to-school newsletter. More detailed route information may be obtained from the school offices in early August. Note that times listed are approximate and we appreciate having the children at the stop five minutes prior to the bus arrival.

High School Building

At the high school, the buses will be dropping off in the circle drive on the north side of the building. The buses will load at the same spot in the afternoon. Cars will not be allowed to enter the circle drive from 7:45-8:15 a.m. and 2:30-3:15 p.m. The parent drop off area for kids will be on the west side drive and the drive near the east gym/fitness room. **All students and parents, please enter the high school parking lot via the west side driveway.**

Elementary Building

Drop off and pick up of students riding the school bus will continue to take place in the circle drive in front of the elementary building as in past years. Buses only are allowed in the circle drive from 7:45 a.m. to 4:00 p.m. on School Days. **Parents – please do not enter the circle drive during bus drop-off and loading times.** Parent drop off areas for students will be in the new parking lot area west of the school.

Middle School Building

Buses will enter and exit the middle school bus pick up area from East Mathews Drive. Parent drop off and pick up of students will be via the north middle school parking lot (enter and exit off Gretten Ave.).

Attention: Student Drop-Off

We have noticed an increase in the number of vehicles stopping on Mathews Drive and dropping off students to enter the high school building from the south entrance. On a couple of occasions, this has created a near-accident situation. We strongly encourage parents to pull into the school parking lot on the west side to drop off and/or pick up students at school. Thank you for your cooperation.

Stop Arm Violations

Last year, the district had a significant increase in stop arm violations. This was due, in part, from an increase in traffic, more school permit drivers, and the lack of knowledge of the stop arm law. Below is the Iowa Code 321.372 for your information:

The driver of a vehicle, including the driver of a vehicle operating on a private road or driveway, when meeting a school bus with flashing amber warning lamps shall reduce the vehicle's speed to not more than twenty miles per hour, and shall bring the vehicle to a complete stop when the school bus stops and the stop signal arm is extended. The vehicle shall remain stopped until the stop signal arm is retracted after which time the driver may proceed with due caution.

The driver of a vehicle, including the driver of a vehicle operating on a private road or driveway, overtaking a school bus shall not pass a school bus when red or amber warning signal lights are flashing. The driver shall bring the vehicle to a complete stop no closer than fifteen feet from the school bus when it is stopped and the stop arm is extended, and the vehicle shall remain stopped until the stop arm is retracted and the school bus resumes motion.

(Iowa Code 2003: Section 321.372)

Most of our violations happen in the loading and unloading zones. We operate our stop arms to protect our students! Please be aware of the stop arm law.

Please contact Bruce Betts, Transportation Director, at 232-0042 if you have any questions. Thank you.

Notes from the HS Guidance Department

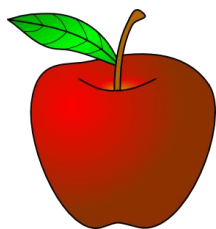
Fall Schedules: High school students may pick up their fall schedule of classes during registration – August 8-9, 2011 or they can look up their schedules via Power School.

Scam Warning: Once again, parents should be aware of mailing or phone calls from out-of-state companies offering scholarship searches and guaranteeing results for both need-based and merit-based financial aid. These groups usually say that an appointment has been set up for you at the local site at a specific time. They almost make it sound as if it was scheduled for you by the high school guidance office. It is not! You end up finding that some pretty hefty fees are asked for you to participate in their scholarship search. Although not necessarily a scam, an example of spending money needlessly is a letter some of our students have recently received from an Education Assistance Council. The form to be completed looks like a federally printed application, with necessary deadline, and describing itself as “your first step in securing funds for college.” And of course, all students receiving this letter are indicated to have a status of “preferred student.”

Please keep in mind that as far as need-based aid is concerned, the “Free Application for Federal Student Aid (FAFSA)” is just that --- free. The high school guidance office will hold a financial aid meeting for junior and senior parents in early December. The FAFSA is used to apply for ALL need-based state and federal financial aid. Scholarship searches can be completed free on the Internet (ex., www.fastweb.com, www.scholarships.com, www.cappex.com, www.ihaveaplaniowa.gov and on specific college's scholarship pages) or by checking with Mr. Jacobson about the updated scholarship listing.

Juniors, and especially seniors, should be checking out all of their options for colleges. It is always a good idea to go on an official college visit. If you go to a college's website look for a “Tour the Campus” or “Visit Campus” link on the front page or the office of admissions page. Another excellent option is Iowa's largest college fair, The Golden Circle College Fair, which is on October 2nd in Des Moines (http://www.icansucceed.org/en/high_school/explore_colleges/college_fairs/golden_circle_college_fair/). Please call Mr. Jacobson for any help when it comes to college choices, admissions, etc.

Two excellent sites to learn more about colleges are: www.cappex.com and <http://nces.ed.gov/COLLEGENAVIGATOR/>



Postsecondary High School Students: Several students signed up for fall classes at Iowa State University. These students are advised to check with Mr. Jacobson prior to the start of school at Gilbert and ISU to make sure such post-secondary classes fit into their high school schedules. Enrollment in second semester dual credit classes will not be completed until late October when the spring college schedule of classes becomes available. ISU will not place high school students into classes until late December, when regular college students have completed their course selections. Finally, students who took dual credit classes during the summer are asked to bring a copy of their transcript in to the high school guidance office if they wish to have high school credit awarded.

As always, if you have any questions or comments feel free to call Mr. Jacobson at 515 232-3738 or email jacobsonp@gilbert.k12.ia.us

PowerSchool for You!

PowerSchool is a web-based student database management system that offers parents/guardians real-time access to E-registration, grades, attendance, homework assignments, and class information. PowerSchool for parents/guardians is easy to use and will allow you take a more active role in your child's education. PowerSchool at Gilbert CSD is available to parents in grades K-12 and students in grades 5-12. In order to complete school registration through PowerSchool (E-registration), you must set-up your parent PowerSchool account. PowerSchool is a web-based grade book and student database management system launched in 2008 by the Gilbert Community School District. In 2010, the Electronic School Registration component (E-Registration) was added to PowerSchool for parents. Instead of using paper registration forms for the majority of the student information, we use now use E-Registration for students in all grade levels. . Please contact Peggy Whaley, Director of Information Services, with any questions or concerns. Mrs. Whaley can be reached at whaleypp@gilbert.k12.ia.us or 232-3740. You may also wish to view resources on our website at www.gilbert.k12.ia.us, then click on the School Registration link on the left-side menu.

Title I Reading

Title I is a federally funded program designed to improve educational opportunities for students who meet the criteria for supplemental instruction. The Gilbert Community School District uses these funds to provide supplementary instruction in the area of reading for students in grades K-2 at the elementary school. Title I classes provide instruction which reinforces the classroom developmental reading program in the following areas:

Phonemic Awareness*
Phonics*
Fluency*

Vocabulary*
Comprehension*
Word Analysis

Listening
Following Directions
Study Skills

(*The National Reading Panel's 2000 report defined these five areas of reading instruction to be the most important for students in the process of learning to read.)

Students selected for this program receive small group instruction for a 25-30 minute period daily. A certified reading teacher instructs classes. All children enrolled in this program receive instruction in reading from both the classroom teacher as well as the Title I Reading program.

Fall Screening

The Title I Reading program will begin screening students in grades K-2 for the 2011-2012 school year during the first few weeks of school. Students selected for the testing are determined by one or more criteria. Any student falling below criteria on the DIBELS, qualifies for additional screening for the program. Students falling below criteria on the Gilbert Elementary End of Kindergarten Assessment (administered to last year's Kindergartners) would also qualify. New students to the district may also be screened as recommended by a classroom teacher. Classroom teachers from the current year or the last year are often consulted to verify the need for testing a student. If there are any questions regarding this procedure, please contact Mrs. Popp at the elementary building during the first few days of school.

Thank You!

The Title I Reading program would like to thank the following businesses and individuals who donated materials during the 2010-2011 school year. **Dairy Queen** donated dessert coupons for our fall home reading incentive activity. **Rob Clark** donated the wood for our annual service project, the gingerbread village. **Alley's Pizza** gave us discounted pizzas for our annual Pizza Read-a-Thon held in the spring. **The Gilbert PTO** donated funds to purchase games, and reading materials for use in our classroom. These gifts help encourage our students in their quest to become better readers. We appreciate the support of these businesses, groups and individuals in the community. This willingness to contribute helps to promote reading achievement of our students in the Title I Program.

DIBELS Reading Assessment

Three times each year, the Gilbert Community School District administers the DIBELS assessment, Dynamic Indicators of Basic Early Literacy Skills, to students in grades K-4. This assessment is designed to help monitor student progress in the area of reading and allows the district to make ongoing instructional decisions during the course of the year. Because DIBELS is individually administered to each child, it is necessary to have students use a space that allows several quiet testing rooms available at the same time. For many years, students and staff have used the education wing facilities at Gilbert Lutheran Church for this purpose. The facilities provide the space required to properly administer the DIBELS, giving us the most accurate data upon which to base instructional decisions for our students. The Gilbert Community School District would like to thank Gilbert Lutheran Church for their continuing contribution to our literacy program.

Notes from the Athletic Department

The end of summer will soon be upon us as we begin the new 2011-2012 school year. With the beginning of the new school year comes the start of a wide range of athletic activities at Gilbert Community Schools. Parents, fans and student-athletes are reminded of the following:

PHYSICALS: All student-athletes must have a current physical on file before they will be allowed to practice or participate in any athletic programs. A physical is good for 13 calendar months. Therefore, with the start of practice for fall sports being August 9th, they must have a physical that will take them through the season which will end sometime in November.

INSURANCE WAIVERS: All Student-athletes must have a signed insurance waiver on file in the athletic office.

CONCUSSION WAIVERS: This is a new requirement this year. The Iowa High School Athletic Association and the Iowa Girls High School Athletic Union now require a signed concussion waiver be on file in the athletic office. These forms are and will be supplied by coaches and at parent meetings.

PRACTICE DATES: Fall Practices begin according to the following schedule.

Football:

- ✓ Wednesday, August 3rd – First Legal Day of Practice for HS Football
- ✓ Saturday, August 6th - No FB Practice allowed
- ✓ Monday, August 8th - First Legal Day of Practice for High School Volleyball and Cross Country.
- ✓ Monday, August 8th - First Day of Pads and Contact for Football Players
- ✓ Tuesday, August 9th – Team Pictures for Fall Sports
- ✓ Friday, August 12th - Fall Kick Off
- ✓ Thursday, August 18th – 1st FB Game – Unity Christian Orange City @ Ft. Dodge
- ✓ Friday, August 27th – 2nd Game(9th/Varsity) – Webster City – Away

Cross Country:

- ✓ Monday, August 8th - First Legal Day of Practice



- ✓ Tuesday, August 9th – Team Pictures for Fall Sports
- ✓ Friday, August 12th - Fall Kick Off
- ✓ Thursday, August 25th - 1st Meet – Gilbert Invitational @ ISU CC Course

Volleyball:

- ✓ Monday, August 8th - First Legal Day of Practice
- ✓ Tuesday, August 9th – Team Pictures for Fall Sports
- ✓ Friday, August 12th - Fall Kick Off
- ✓ Tuesday, August 23rd - 1st Game - Ballard (Away)



****Fall Practices for Middle School football, cross country, and volleyball will begin the first day of school, Thursday, August 18th.**

SEASON TICKETS:

- Students will continue to have the option of purchasing an activity ticket at school registration or on line. The cost of the activity ticket will be \$45 which will provide admission to all sporting and fine arts events at Gilbert for the 2011/12 school year. Students will be required to show their activity pass at all events or will be required to pay the admission price.
- Game Admission:
 - District Football 9th/ Varsity Contests will be \$5.00 for adults and \$5.00 for students without an activity pass.
 - HOIAC Varsity Contests will be \$5.00 for adults and \$3.00 for Students without an activity pass.
 - All Sub-Varsity Contests will be \$2.00 for adults and no charge for students.
- Season tickets will again be available for fans wishing to save the cost of individual admissions. Adult Athletic Passes will be \$90/pass. They are an individual pass good for one person to attend all regular season contests in all sports; they are not honored for any musical or play production. Season passes will be available at the Fall Sports Kick Off on Friday, August 12th and after the fall kick-off in the High School Office. We provide a "senior citizen pass" for those residents of the Gilbert and Ames school district if 62 and over. These can be picked up in the High School Office beginning the first day of school. Please provide proof of address and age.

Fall Parent Meetings (grades 9-12): Monday, August 8th at 6:30 p.m. – West Gym (FB, VB, CC, and Cheer Squad).

Fall Parent Meetings (grades 7-8): Wednesday, August 17th at 6:00 p.m. – MS Gym (FB, VB, CC, and Cheer Squad).

Fall Kick Off: Friday, August 12th - Admission to VB Scrimmage and FB Scrimmage is one Powerade.

- 5:30 p.m. – VB Scrimmage – All levels
- 6:45 p.m. – Cheer Squad introductions and overview
- 6:55 p.m. – FB introductions and overview
- 7:05 p.m. – VB introductions and overview
- 7:15 p.m. – Boys CC Introductions
- 7:25 p.m. – Girls CC Introductions
- 7:35 p.m. – FB Scrimmage

Yearbooks

Don't forget to order and pay for your 2011-2012 full color yearbook during registration. The yearbook staff works very hard to ensure ALL students are in the book at least three times so everyone is included. The price is \$45.

SENIORS: As you get your senior pictures taken, remember you, or your photographer, need to provide Mrs. Schnormeier with a picture for the yearbook and the slide show for graduation no later than December 1. Photos may be submitted in a hard copy for us to scan and return to you, or electronically via email to yearbook@gilbert.k12.ia.us, or on a USB drive. We are very flexible. We also need a younger picture to be included in both the yearbook and slide shows. If you have any questions, please contact Mrs. Schnormeier directly.

Parent/Guardian Participation

Parental/Guardian involvement and community support are true assets of the district. Families have made a conscious decision to live in the Gilbert School District and they contribute time, talent, and energetic support to the district through organizations such as the Gilbert Athletic Boosters, Gilbert PTO, the Gilbert Fine Arts Boosters and the Gilbert Education Foundation. The groups are extremely active and provide critical volunteer time and financial support to the district's various academic and co-curricular programs and activities.

If YOU are interested in volunteering your time and talents, go to this page of the Gilbert website, <http://gilbert.k12.ia.us/district/parentparticipation>, to find out more and to submit a volunteer opportunity form or contact a member to let them know you are interesting in volunteering. We welcome and appreciate your involvement!

Scrip Program

What's in your Wallet?

What is it and how does it work?

SCRIP certificates are gift cards and certificates from local and national companies. Gilbert families (as well as extended family and friends) can purchase these certificates at face value (*no additional cost for families*). The Gilbert PTO and Fine Arts Boosters (FAB) purchase the certificates at a discount. The difference between the face value and the discounted amount equals the funds raised. The PTO & FAB wants to help families earn credit towards school-sponsored trips and/or school-sponsored driver education class.

There are **hundreds of companies** that are involved with the SCRIP program – so take a minute and check it out!

Getting Started...Step by Step

- Go to the Gilbert website, from Online Payments, click on **SCRIP website** (shopwithscrip.com)
- Sign up (*first time only*) using PTO/FAB code:
 - **AD6426LC11165**
- Order the certificates you want by the **9:00 a.m. cutoff time** on the 1st & 3rd Mondays of each month
- Finish your order
- Go to the Gilbert website and click on Online Payments (takes you to PaySchools) then Gilbert Scrip Program and pay for your scrip with e-check or credit card.
- Your certificates will be ready for pickup on Friday!

Questions... Pam Vandenberg [515.232.6668 vberg7@earthlink.net] or Johna Clancy [515.232.3740 clancy@gilbert.k12.ia.us]

ANNUAL NOTICES

DIRECTORY INFORMATION

The following information may be released to the public in regard to any individual student of the school district as necessary or desirability arises. Any student, parent, or guardian not wanting this information released to the public must make objection in writing to the principal or other person in charge of the school building which the student is attending. It is desirable to renew this objection at the beginning of each school year.

STUDENT'S NAME, GRADE LEVEL, ENROLLMENT STATUS, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED.

The federal legislation No Child Left Behind Act of 2001 requires local school districts to provide military recruiters with student's names, addresses, and telephone listings when requested. Parents or guardians may also notify the principal, in writing, if they do not want this information provided for their student.

GILBERT COMMUNITY SCHOOL DISTRICT SCHOOL BOARD POLICY 502.10- NONDISCRIMINATION

It is the policy of the Gilbert Community School not to discriminate on the basis of race, color, creed, sex, religion, marital status, ethnic background, national origin, disability, sexual orientation, gender identity, or socio-economic background in its educational programs, activities, or employment policies as required by Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Federal Rehabilitation Act of 1973 and Section 216.9 of the Iowa Code. The policy of the District shall be to provide educational programs and opportunities for students as needed on the basis of individual needs, interests, abilities and potential.

It is also the policy of this district that the curriculum content and instructional materials utilized reflect the cultural and racial diversity present in the United States and variety of careers, roles, and life styles open to women as well as men in our society. One of the objectives of the total curriculum should foster respect and appreciation for the cultural diversity found in our country and an awareness of the rights, duties, and responsibilities of each individual as a member of a pluralistic society.

Inquiries and grievances regarding compliance with Title IX, Title VI, Section 504, or Section 216.9 should be directed to the district's Equity Coordinator: Greg Fisher, Principal; Gilbert High School; 103 Mathews Drive; Gilbert, Iowa 50105; 515-232-3738.

TOBACCO FREE DISTRICT

In order to maintain the health of students, employees and visitors, tobacco use is prohibited in school district facilities, including school vehicles, and on school grounds. This policy applies at all times, including school-sponsored and non-school-sponsored events. This ban extends to all school district personnel and visitors. Persons failing to abide by this policy are required to dispose of their tobacco materials or leave the school district premises immediately. The cooperation of patrons attending school activities will be greatly appreciated in maintaining a tobacco-free environment for all.

POSTSECONDARY ENROLLMENT OPTIONS ACT

"The Postsecondary Enrollment Options Act" is intended to promote rigorous academic or vocational-technical pursuits and to provide a wider variety of options to high school students enabling eleventh and twelfth grade students to enroll part time in nonsectarian courses in eligible postsecondary institutions of higher learning in Iowa." In simple terms, a junior or senior in high school has the option to take a course, or courses, at a public university, private college, or area community college as part of their regular high school curriculum. A ninth or tenth grade student who is identified as a talented and gifted student according to the school district's criteria and procedures is also eligible to enroll under the Act. The credits earned are usually applicable in the future at that college or university and usable back at the high school towards meeting graduation requirements. Such a course must be something not currently offered in the high school curriculum, but rather a course that allows the student to enrich his/her curriculum. The local high school holds the authority in determining which courses are allowable under the Act, and the respective college determines acceptance of the student for "dual credit" work. At the present time the Postsecondary Enrollment Options Act is limited to courses taken during the regular school year, not during the summer.

Under this provision, the local school is obligated to pay, "the actual and customary costs of tuition, textbooks, materials, and fees directly related to the course taken by the eligible student." Students and/or parents interested in learning more about earning postsecondary credit while still in high school or having questions about the

Postsecondary Enrollment Options Act should contact the high school counselor. Gilbert students are encouraged to make arrangements with the high school counselor well ahead of ISU's semester start if they plan to take such classes. The school district's policy is to pay for a maximum of two post secondary classes per semester.

NOTICE TO PARENTS ON HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

Chapter 279.50 of the Iowa Code mandates that schools develop a K-12 curriculum related to human growth and development. The following topics are mandated to be part of each school district's curriculum: self-esteem, responsible decision-making, personal responsibility, personal goal setting, interpersonal relationships, discouragement of premarital sexual relationships, family life, parenting skills, human sexuality, reproduction, contraception and family planning, prenatal development, sex stereotypes, behaviors to prevent sexual abuse or sexual harassment, sexually transmitted diseases and their causes and prevention, AIDS, substance abuse treatment, substance abuse prevention, suicide prevention, stress management, current crucial health issues, and emotional and social health.

A pupil shall not be required to take instruction in human growth and development if the pupil's parent or guardian files with the appropriate principal a written request that the pupil be excused from the instruction.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Pursuant to the Family Educational Rights and Privacy Act (FERPA), school districts must provide parents/guardians and adult students annual notice of their rights to inspect and review education records, amend education records, consent to disclose personally identifiable information in education records, and file a complaint with the U.S. Department of Education. 34 C.F.R. § 99.7. Notice may be provided in any way that is reasonably likely to inform parents of their rights and must effectively notify parents who have a primary or home language other than English and parents or eligible students who are disabled. 34 C.F.R. § 99.7(b). Download the U.S. Department of Education's *Model Notification of Rights Under FERPA for Elementary and Secondary Schools* at: <http://www.ed.gov/policy/gen/guid/fpco/pdf/ferparights.pdf>

VIDEO CAMERA USE ON BUSES

The school district will annually provide the following notice to students and parents: The Gilbert Community School District Board of Directors has authorized the use of video cameras on school district buses. The video cameras will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The content of the videotapes will be confidential student records and will be retained with other student records. Videotapes will only be retained if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child. The following notice will also be placed on all school buses equipped with a video camera: This bus is equipped with a video/audio monitoring system.

PARENT NOTIFICATION

Parents/guardians in the Gilbert Community School District have the right to learn about the following qualifications of their child's teacher: state licensure requirements for the grade level and content areas taught, the current licensing status of your child's teacher, and baccalaureate/graduate certification/degree. Parents/guardians may request this information from the superintendent's office by calling 232-3740, or sending a letter of request to Superintendent's Office, 103 Mathews Drive, Gilbert, Iowa 50105.

ASBESTOS

Pursuant to the requirement of the Asbestos Hazard Emergency Response Act, a copy of the Asbestos Management Plan for each school building is available for review in each respective facility. A complete set of Management Plans is available for review in the District Administrative Office.

Community Announcement

Community announcements are provided as a service by the Gilbert Community School District, which does not sponsor nor endorse these activities.

Gilbert/Franklin Fire and Emergency Response Agency

This new agency has been functioning since July 1, 2011. The four vehicles that provide Fire and Emergency Protection have been relabeled to reflect the new name.

Don Adams has been officially named the Fire Chief for the new agency.

The agency is responsible for Protection in the rural areas north of the Ames City limits in the Franklin Township and the city of Gilbert.

The fire fighters volunteering with the chief Don Adams include: John Berg, Randy Breyfogle, Ashley Burton, Brian Grove, Scott Hauge, Ken Johnson, Joe Loonan Jr., Steve Mahoney, Chad Miller, Tim Morrow, Travis Oelmann, Ian Price, Shawn Schnomeier, Melissa Skinner, Ben Smith, David Vieth, and Kirk Youngberg.

Previously this protection was provided by an agency called Westory Fire Agency, than last fall, the Gilbert City Council and Franklin Township trustees, recognizing that the Gilbert and Kelley Fire Stations operate independently and that the character and needs of the area served have changed significantly since Westory was created back in the 1970s, voted to withdraw from Westory and create a new agency to be responsible for protecting Gilbert and Franklin Township. A Board of Directors composed of two representatives for the City of Gilbert (Troy Buchman and Joe Loonan, Sr.) and three representatives of Franklin Township (Lindsay Ellingson, Art Fleener and Linda Murken) have assumed responsibility for the new agency on July 1. Linda Murken has been elected as chair of the new board. This Board will be able to concentrate on serving a smaller, more cohesive fire district and to utilize the funding received from the City of Gilbert and Franklin Township more effectively. The board has hired Nancy Long as Clerk.

The representatives from the City of Gilbert include: Mayor John Popp, City Council members Shaon Anderson, Jamie Miller, Katie Jerkins, Lynn Henn, and Teri Gellahan, and Clerk Susan Gens.

The representatives from Franklin Township include: Clerk Mary Buchman, Trustee Chair Tom Judge, and Trustees Steve Howell and Frank Maly

Gilbert Community School District
103 Mathews Drive
Gilbert, IA 50105

Dear Parent/Guardian:

Children need healthy meals to learn. **Gilbert Community School District** offers healthy meals every school day. Breakfast costs **\$1.10**; lunch costs **\$2.00 for grades K-4, \$2.05 for grades 5-8, and \$2.10 for grades 9-12**. Your child(ren) may qualify for free meals or for reduced price meals. Reduced price is **\$.30** for breakfast and **\$.40** for lunch.

1. **Do I need to fill out an application for each child?** Complete the Iowa Eligibility Application for your household with all children listed. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application: Gilbert CSD; 103 Mathews Drive; Gilbert, IA 50105. Phone 515-232-3740.**
2. **Who can get free meals?** Children in households getting Food Assistance or FIP and most foster children can get free meals regardless of household income. Children enrolled in Head Start can get free meals regardless of income. Also, your children can get free meals if your household income is within the free limits on the Federal Income Guidelines.
3. **Can foster children get free meals?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. **Who can get free milk?** If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they have an afternoon milk break are not eligible to receive free milk.
5. **Can homeless, runaway and migrant children get free meals?** Yes. Please call **the High School Principal, Greg Fisher**, to see if your child(ren) qualifies, if you have not been informed that they will get free meals.
6. **Who can get reduced price meals?** Your child(ren) can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart on the back of this page.
7. **I currently receive Food Assistance or Family Investment Program (FIP) benefits; do I need to fill out an application?** Perhaps. School enrollment records have been compared to records from the Department of Human Services to identify children who are members of households receiving Food Assistance or FIP benefits. If ANY of your child(ren) are identified during this process all your children will be directly certified as eligible to receive free meal benefits and you will be notified of their eligibility by the school. Parents need to do nothing more for their children to receive free meal benefits.

Some eligible children may not be identified in this process. Households with children who were not identified should receive a letter of direct certification from DHS. Children on these letters will receive free meal benefits only if parents provide the letter to the school. Instructions to parents are included on the letter.

If you receive a notice from EITHER THE SCHOOL OR DHS that only SOME of your children are eligible because of direct certification, CONTACT THE SCHOOL. You may need to complete an application for the children who were not identified or provide additional information to the school.

8. **What if my income is not always the same?** List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but do not include overtime if you get it only sometimes.
9. **Will the information I give be checked?** Yes, we may ask you to send written proof. You are not required to provide proof with your application.
10. **If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Assistance, FIP, or other benefits. If you lose your job, your children may be able to get free or reduced price meals.
11. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Supt. Lindsey Beecher; Gilbert CSD; 103 Mathews Drive; Gilbert, IA 50105 and phone number 515-232-3740.**
12. **May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. **Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends), who share income and expenses. You must include yourself and all children who live with you. Households with foster and non-foster children may choose to include the foster child as a household member, as well as any personal income earned by the foster child.
14. **I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

15. **We are in the military; do we include our housing allowance as income?** If your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. All other allowances must be included in your gross income. There are currently no active Military Housing Projects in Iowa. For a listing of the Military Housing Projects by state visit the following web site: <http://www.acq.osd.mil/housing/mhpi.htm>.
16. **What other benefits might I be eligible for?** Your child may be eligible for other benefits including *hawk-i* (children's health insurance) or for a waiver of school fees. Read the information on the back of the Iowa Eligibility Application for *hawk-i* information. A school fee waiver form is available from your school.
17. **Can children with disabilities get food substitutions?** If a child has a disability, as determined by a licensed physician, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed physician. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.
18. **Income Guidelines effective July 1, 2011.**

If you have other questions or need help, call 515-232-3740.

Household Size	Federal Income Chart				
	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	20,147	1,679	840	775	388
2	27,214	2,268	1,134	1,047	524
3	34,281	2,857	1,429	1,319	660
4	41,348	3,446	1,723	1,591	796
5	48,415	4,035	2,018	1,863	932
6	55,482	4,624	2,312	2,134	1,067
7	62,549	5,213	2,607	2,406	1,203
8	69,616	5,802	2,901	2,678	1,339
For each additional person:	7,067	589	295	272	136

Households: Your children may qualify for reduced or free price meals if your household income falls within the limits on this chart.

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to *USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410* or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

Iowa Non-Discrimination Notice: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.7 and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E. 14th St., Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; web site: <http://www.state.ia.us/government/crc/index.html>."

Instructions for Completing Iowa Eligibility Application

Complete both sides of an application for each household.

Part 1. All applicants should complete this part. This application may be used to apply for benefits in school meals or milk programs, children's care centers and home based care for children. Check all boxes that apply to your family. You may make copies of a completed application for each program in which your child participates.

FOSTER CHILD IN HOUSEHOLD, follow these instructions. A foster child is a child who is living with a household but who remains the legal responsibility of the welfare agency or court. Foster child can be included as a household member or as a separate application.

Part 2. List the child's name, date of birth, grade (if applicable), name of school/Head Start/child care center attended. Check the box for foster child. Provide ethnic and racial information if you choose, but the school/Head Start/child care will make the determination of your foster child's ethnic and racial status if you do not fill this section.

Part 3. Complete this section only if the foster child receives money for personal use or has other regular personal income. If the foster child has no income, check the box indicating no income. DO NOT include the stipend received by the foster family to provide care to the foster child.

Part 4. Read the certification and fill in all the blanks in this section.

FIP or FOOD ASSISTANCE HOUSEHOLD MEMBER, including child in Head Start or Even Start, follow these instructions.

Part 2. If **any** household member receives FIP or Food Assistance list the name of the household member and the FIP or Food Assistance **Case Number** in the area provided. List the name, date of birth, grade (if applicable), name of school/Head Start/child care center attended for each child in your household. List one FIP or Food Assistance Case Number per household. Use the Home Case Number listed in the DHS Notice of Decision. Eligibility based on Head Start or Even Start is available only if your child is enrolled in Head Start and documentation from the Head Start agency is provided. **NOTE: Medicaid, Title XIX, FIP card number and EBT card numbers are not acceptable.** Provide ethnic and racial information if you choose, but the school/Head Start/child care will make the determination of your child's ethnic and racial status if you do not complete this section.

Part 3. Skip this section.

Part 4. Read the certification and fill in all the blanks in this section.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions for reporting income.

Part 2. List the name, date of birth, grade (if applicable), name of school/Head Start/child care center/home attended for each child in your household. Provide ethnic and racial information if you choose, but the school/Head Start/child care will make the determination of each child's ethnic and racial status if you do not complete this section.

Part 3. Follow these instructions to report total household income from last month.

Name: List the last and first names of **each** person living in your household, related or not (such as grandparents, other relatives, or friends); include yourself and all children living with you. The household decides whether to include the foster child on their household application with non-foster children.
Attach another sheet of paper if needed.

Age: List the age of each household member.

Check if No Income: Put a mark in the box if the household member **does not** have an income.

Gross Income last month and how it was received: Report the amount of income received in the appropriate Gross Income column (weekly, every 2 weeks, twice monthly, or monthly). List the **gross income** each person earned from work. This is not the same as take-home pay. **Gross income is the amount earned before taxes and other deductions.** The amount should be listed on your pay stub, or your boss can tell you. If you have a household member for whom last month's income was higher or lower than usual, list that person's expected average income. If the household includes the foster child, they must report any personal income received by the foster child on the foster parent's household application.

Other Monthly Payments or Income: List the amount each person received last month from welfare, child support, alimony, adoption subsidies, pensions, retirement, Social Security, Supplemental Security Income (SSI), and Veteran's benefits (VA benefits). In the **All Other Income** column, include Worker's Compensation, unemployment, strike benefits, regular contributions from people who do not live in your household, cash withdrawn from savings, investments or trusts, interest and **ANY OTHER INCOME.** Money is reported if it is regularly received. Use the Self-Employment Income Worksheet on the back of the application to calculate net income for self-owned businesses, farm, or rental income and report in the All Other Income column. **Do not report:** Scholarships, educational benefits, lump sum payments, combat pay, Deployment Extension Incentive Pay (DEIP) or children's incidental income from occasional activities such as babysitting, shoveling snow, or cutting grass. If you are in the Military Housing Privatization Initiative or get combat pay do not include these allowances.

Social Security Number: If the application is being made on the basis of income, the adult signing the form must provide the last 4 digits of his or her Social Security number or mark the "I do not have a Social Security number" box. If you do not provide your Social Security information or mark the box, your application cannot be processed.

Part 4. Read the certification and fill in all the blanks in this section.

Iowa Eligibility Application

Complete one application per household. School Year 2011-2012

FFY 11-12

Part 1. Check all applicable boxes:

<input type="checkbox"/> school meals	<input type="checkbox"/> children in child care center	<input type="checkbox"/> children in child care home(HP)
<input type="checkbox"/> special milk (restrictions apply)	<input type="checkbox"/> Tier I home provider (HP)	Provider name: _____
	<input type="checkbox"/> Head Start/Even Start	

Part 2. Children enrolled. REQUIRED OF ALL APPLICANTS. If applicable, list FIP or Food Assistance Case Number.

List name(s) of all enrolled child(ren) in your household. Children's Racial and Ethnic identities are optional. Provide one or more if you choose (see code).

Ethnicity: H=Hispanic or Latino, N=Non Hispanic or Latino
Race: A=Asian, B=Black or African American, I=American Indian or Alaska Native, P=Native Hawaiian or other Pacific Islander, W=White

Last Name	First Name	Middle Name or Initial	Check box for FOSTER child	Date of Birth	Grade	OPTIONAL		Name of School/Head Start/Child Care Center/Home
						ETHNICITY	RACE	
1.			<input type="checkbox"/>					
2.			<input type="checkbox"/>					
3.			<input type="checkbox"/>					
4.			<input type="checkbox"/>					
5.			<input type="checkbox"/>					

FIP or Food Assistance Eligible: Enter the FIP or Food Assistance Case Number for ANY household member as listed in the Notice of Decision. **NOTE:** Medicaid, Title XIX, FIP card number and EBT card number are not acceptable.

Name of household member with Case Number _____ List Case Number _____

Part 3. Total Household Gross Income. DO NOT COMPLETE THIS PART IF YOU LISTED A FIP OR FOOD ASSISTANCE NUMBER IN PART 2.

Report the gross income received by EACH household member in the correct column: weekly, every 2 weeks, twice a month or monthly. Gross income is the amount earned before taxes and other deductions, not take-home pay. Report all other monthly income received. Self-employed persons, see the worksheet on reverse side.

List the names of <u>everyone</u> living in your household, including the children listed in Part 2. Attach a separate page if more space is needed. For FOSTER children, include only money available for child's personal use or child's own income.					Gross Income: Report income by how often the household member is paid.				Other Monthly Payments or Income Received.		
Last Name	First Name	Age	Check if NO Income	Gross amount earned weekly	Gross amount earned every 2 weeks	Gross amount earned twice a month	Gross amount earned monthly	Welfare, child support, alimony, adoption subsidies	Pension, retirement, social security, SSI, VA benefits	All other income	
1.			<input type="checkbox"/>								
2.			<input type="checkbox"/>								
3.			<input type="checkbox"/>								
4.			<input type="checkbox"/>								
5.			<input type="checkbox"/>								
6.			<input type="checkbox"/>								

My Social Security Number: **X XX - X X** - ____ - ____ I do not have a Social Security Number.
 If Part 3 is completed, the adult signing the form must provide the last 4 digits of his or her Social Security Number or mark the "I do not have a Social Security Number" box. **For further information refer to the Privacy Act Statement in the parent letter.**

Part 4. Certification and Signature. REQUIRED OF ALL APPLICANTS.

I certify (promise) that all information on this application is true and that all income is reported if required. I understand that I will receive benefits from Federal funds based on the information I give. I understand that officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal/milk benefits, and I may be prosecuted.

Signature of Adult Completing Form _____ Printed Name of Adult Completing Form _____ Date Signed _____

Address of Adult Completing Form _____ Town _____ ZIP Code _____ Work Phone _____ Home Phone _____ Cell Phone _____

Part 5. DO NOT WRITE BELOW THIS LINE. FOR ADMINISTRATIVE USE ONLY.

Income conversion factors for annual income: weekly X 52; two weeks X 26; twice a month X 24; monthly X 12
 Household Income: \$ _____ Weekly Every 2 Weeks Twice Monthly Monthly Annually Household Size _____

Application Approved: <input type="checkbox"/> Income <input type="checkbox"/> Foster Child (free) <input type="checkbox"/> FIP/Food Assistance	CACFP HP ONLY: <input type="checkbox"/> Tier 1 Area (Provider's own children) <input type="checkbox"/> Tier 1 Income (All children) <input type="checkbox"/> Tier 1 Child (Tier 2 mixed)
<input type="checkbox"/> Head Start DOCUMENTATION REQUIRED <input type="checkbox"/> Homeless/Migrant (Schools only)	
Eligibility: <input type="checkbox"/> Temporary Approval (zero income) expires in 45 days on (Mo.) _____ (Day) _____	
Determination: <input type="checkbox"/> Free Meals <input type="checkbox"/> Reduced Price Meals <input type="checkbox"/> Free Milk	
Application Denied: <input type="checkbox"/> Incomplete <input type="checkbox"/> Over income limits	

	_____ Confirming Official Signature (Schools only) Date
_____ Determining Official Signature Effective Date	_____ Follow-Up Official Signature (Schools only) Date

hawk-i/Medicaid Information Form: Read this information and sign if you do not want your name released to hawk-i or Medicaid.

If your children do not have health insurance, you will be interested to know that many families getting free and reduced price meals can also get free or low-cost health insurance for their children.

The law now requires schools to share your free and reduced price meal eligibility information with Medicaid and hawk-i, the State's medical insurance program for children. Specifically, we will give them your child's name and your name and address. Medicaid and hawk-i can only use the information to identify children who may be eligible for free or low-cost health insurance and then to contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose.

You are not required to allow us to share information from your children's free and reduced price meal application with Medicaid or the hawk-i program. It will not affect your children's eligibility for free and reduced price meals. If you do NOT want your information shared with Medicaid or hawk-i, you must tell us by completing the information below at the time you complete this eligibility application. If you want further information, you may call hawk-i at 1-800-257-8563.

I DO NOT want school/home sponsor/child care or Head Start center officials to share information from my free and reduced price meal application with Medicaid or hawk-i. Also, if you are already receiving Medicaid or hawk-i, please sign below. This will avoid another contact.

Child's Name: _____ School/Child Care/Head Start Center: _____

Child's Name: _____ School/Child Care/Head Start Center: _____

Child's Name: _____ School/Child Care/Head Start Center: _____

Parent/Guardian Name (Printed) _____ Signature _____ Date _____

Self-Employment Income Worksheet: This worksheet will assist you in calculating the amount to report if you engage in farming, are self employed or have income from other sources.

Persons who are engaged in farming or who operate other types of private businesses may experience variations in cash flow or monthly income throughout the year. These persons may use their income tax records from the preceding calendar year as a basis for applying for the free and reduced price meals. The income to be reported is income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as medical expenses and other non-business deductions are not allowed in reducing gross business income.

If you have additional income from other kinds of employment, this income must be treated as separate and apart from the income generated from your business venture. USDA **DOES NOT** recognize income the same way as IRS. USDA does not permit a loss from a business venture to off-set earnings from wages or salary. Though your business may have suffered a net operational loss, for purposes of this application, it is not possible to have a negative income. **The least self employed income possible is zero (no income).** For example, if you operated a business at a net loss but held another job where you received wages, your income for purposes of applying for free or reduced price meals would be the income from your wages only. The loss from the business cannot be deducted from the amount of the income earned in the other job.

A prior year loss from farming or other private business operation cannot be used to reduce the current year net income for determining free and reduced price eligibility. Wages paid to a spouse or other family member in the operation of a farm or private business must be shown as household income in Part 3 of the application.

The least income possible is zero (no income).

Income from private business operations is to be taken from your most recent U.S. Individual Income Tax Return - Form 1040. Use the lines from the 1040 that are identified.

Line 12 - Business income or (loss)	\$	_____
Line 13 - Capitol gain or (loss)	\$	_____
Line 14 - Other gains or (losses)	\$	_____
Line 17 - Rental real estate, royalties, partnerships, S corporations, trusts, etc.	\$	_____
Line 18 - Farm income or (loss)	\$	_____
Total		\$ _____
Total ÷ 12*		= _____

*Enter amount in the "All Other Income Last Month" column in Part 3 on the front of the Iowa Eligibility Application. **The least income possible is zero (no income).**

WAIVER STATEMENT

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. One of these benefits is school fees. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees – textbook fees, vocal fees, band fees, and/or driver's education fee. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY.

I certify that I am the parent/guardian of the child(ren) for whom application is being made.

Signature of Parent/guardian _____ Date _____

YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.

August 2011 List of ActivitiesGilbert Community School District
www.gilbert.k12.ia.us

Activity	Time	Opponent	Location
Monday, August 1, 2011			
Electronic Registration Opens			
Wednesday, August 3, 2011			
Booster Club Meeting	6:30PM		HS Commons
Friday-Saturday, Aug. 5-6, 2011			
All State Camp-High School Vocal			Buena Vista University
Monday, August 8, 2011			
Fall Practices start 9-12			High School
Fine Arts Booster Meeting	7:00PM		HS Commons
Thursday, August 11, 2011			
New 5-8th Grade Student Orientation	6:00PM		Middle School
Friday, August 12, 2011			
New Teacher Orientation	8:00AM		All Buildings
Monday-Wednesday, Aug. 15-17, 2011			
In-service/Work Days	8:00AM		All Buildings
Tuesday, August 16, 2011			
New HS Student Orientation	2:00PM		High School Commons
5th Grade Orientation	6:30PM		Middle School Commons
Elementary Back to School Social	5:00PM		Elementary Commons
Thursday, August 18, 2011			
SCHOOL BEGINS for K-12 Students!			
Bus Picture (Seniors)			High School
First Day of Classes (For K-12)	8:00AM		All Buildings
Saturday-Sunday, Aug. 20-21, 2011			
FCCLA Chapter Officer Retreat	TBA		TBA
Monday, August 22, 2011			
High School Open House	7:00PM		HS Commons
Tuesday, August 23, 2011			
Volleyball: 9th & JV	5:00PM	Ballard	Huxley
Elementary Open House	5:30PM		Elementary School
6th-8th Grade Open House	6:30PM		Middle School
Volleyball: Varsity	6:30PM	Ballard	Huxley
Thursday, August 25, 2011			
Cross Country: JV/Varsity	4:30PM	Multiple Schools	ISU XC Course
Volleyball: 9th	5:00PM	Multiple Schools	S.Hamilton-HS Gym in Jewell
Friday, August 26, 2011			
Preschool "Glimpses"	AM/PM Classes		Elementary
Football: 9th	5:00PM	Webster City	Webster City HS
Football: Varsity	7:30PM	Webster City	Webster City HS
Saturday, August 27, 2011			
All-State Clinic	9:00AM		Waukee HS

August 2011 List of Activities

Gilbert Community School District
www.gilbert.k12.ia.us

Monday, August 29, 2011 **SCHOOL BEGINS for Preschool Students!**

Preschool Students Begin Classes	AM/PM Classes		Elementary
Football: JV	6:00PM	Webster City	Gilbert HS
Senior Parent Night	7:00PM		HS Commons

Tuesday, August 30, 2011

Volleyball: Varsity	4:30PM	Multiple Schools	Pella
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***Please see the Activities Calendar on the District's website
for the most current listing of events (www.gilbert.k12.ia.us)***

2011-12 Bus Route Information is available in the paper copy newsletter or from the school offices. Please contact our Director of Transportation, Bruce Betts, with any transportation questions.

Thank you!

August



Monday	Tuesday	Wednesday	Thursday	Friday
1 Breakfast Prices: Students: \$1.10 Adults: \$1.20	2	3	4	5
8	9	10	11	12
15	16	17	18 Warm Bagel or Cereal and Yogurt with Fruit or Juice Milk	19 Sausage and Egg Muffin or Cereal and Yogurt with Fruit or Juice Milk
22 Breakfast Pizza or Cereal and Yogurt with Fruit or Juice Milk	23 Pancakes and Sausage or Cereal and Yogurt with Fruit or Juice Milk	24 Cinnamon Roll or Cereal and Yogurt with Fruit or Juice Milk	25 Warm Bagel or Cereal and Yogurt with Fruit or Juice Milk	26 Sausage and Egg Muffin or Cereal and Yogurt with Fruit or Juice Milk
29 Breakfast Pizza or Cereal and Yogurt with Fruit or Juice Milk	30 Pancakes and Sausage or Cereal and Yogurt with Fruit or Juice Milk	31 Cinnamon Roll or Cereal and Yogurt with Fruit or Juice Milk		





August

Monday	Tuesday	Wednesday	Thursday	Friday
1 Lunch Prices: Elementary: \$2.00 Middle School: \$2.05 High School: \$2.10 Adults: \$3.10 Milk 1/2 pt.: \$0.30	2 H.S. and M.S. alternate is written in italics. WG = Whole Grain	3	4	5
8	9	10	11	12
15	16	17	18 Mozzarella Cheese Sticks <i>Meatball Sub</i> Marinara Sauce Peas Sliced Pears Oatmeal Cookie Milk	19 Hot Dog or <i>Hamburger on a WG Bun</i> Baked Beans Celery Sticks w/ sunbutter Red Grapes wg Belly Bears Milk
22 Chicken Nuggets <i>Macaroni and Cheese</i> Savory Carrots Three Bean Salad Applesauce Corn Bread Milk	23 Deli Combo Sub <i>Chicken Alfredo Pasta</i> Romaine Lettuce and Tomato Sweet Potato Crisp Cuts Banana Milk	24 Grilled Cheese Sandwich <i>Pork Tenderloin/ WGBun</i> Snap Peas Baby Carrots Pineapple Tidbits Orange Sherbet Milk	25 Taco Salad <i>Chipotle Chicken Burrito</i> Refried Beans Salsa Sliced Peaches WG Roll Milk	26 Pepperoni Pizza <i>Chef Salad w/ chicken</i> Green Beans Fresh Broccoli and Cauliflower Watermelon WG Chocolate Chip Cookie Milk
29 Corn Dog <i>Beef and Bean Enchilada</i> Mexicali Corn Shredded Lettuce Strawberries and Bananas Raisins Milk	30 Spaghetti and Meat Sauce <i>Shrimp Shapes</i> Mixed Green Salad Cucumber Slices Cinnamon Applesauce French Bread Milk	31 Chicken Fajitas <i>Cheese Quesadillas</i> Mixed Vegetables Sauteed Peppers and Onions Apricots Banana Cake Milk		



Gilbert Community School District

2011-2012 Calendar

Board Approved 2/14/11

	M	T	W	TH	F
AUG	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

SEP				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

OCT	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	31				

NOV	1*	2	3*	4	
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30		

DEC			1	2	
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

JAN	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			

FEB		1	2	3	
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29		

MAR			1	2	
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27*	28	29*	30









APR	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30				

MAY		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	20	21	22	23	24
	28	29	30	31	25

Student Days
10
12
16
21
26
31
36
41
45
50
51
54
59
64
67
70
72
77
82
85
87
92
97
102
104
107
111
116
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169
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178
178
178
178

Aug	12	New Teacher Orientation
Aug	15-17	Inservice/Work Days
Aug	18	First Day of Classes
Sept	5	No School - Labor Day
Sept	21	Dismiss at 12:30 p.m. - Staff Development
Oct	5	Dismiss at 12:30 p.m. - Staff Development
Oct	20	End of 1st Qtr - 45 days
Oct	21	No School - Staff Development
Oct	24	Begin 2nd Qtr
Nov	1	K - 12 P/T Conferences - 5:00 - 8:30 pm
Nov	3	K - 12 P/T Conferences - 5:00 - 8:30 pm
Nov	4	No School - Contact Day
Nov	9	Dismiss at 12:30 p.m. - Staff Development
Nov	23	One Hour Early Dismissal - 2:10
Nov	24-25	No School - Holiday
Nov	28	Classes Resume
Dec	7	Dismiss at 12:30 p.m. - Staff Development
Dec	21	One Hour Early Dismissal - 2:10
Dec	21	End of 2nd Qtr - 40 Days
Dec	22 - Jan 2	No School - Vacation
Jan	3	Inservice (<i>Teacher Quality Day</i>) - No School
Jan	4	No School - Staff Development
Jan	5	Classes Resume
Jan	5	Begin Second Semester/3rd Qtr
Jan	18	Dismiss at 12:30 p.m. - Staff Development
Feb	10	No School - Staff Development
Feb	22	Dismiss at 12:30 p.m. - Staff Development
Mar	9	Dismiss at 12:30 p.m. - Staff Development
Mar	9	End of 3rd Qtr - 46 days
Mar	12-16	No School - Spring Break
Mar	19	Begin 4th Qtr
Mar	27	K - 12 P/T Conferences - 5:00 - 8:30 pm
Mar	29	K - 12 P/T Conferences - 5:00 - 8:30 pm
Mar	30	No School - Contact Day
Apr	9	No School - Staff Development
May	2	Dismiss at 12:30 p.m. - Staff Development
May	20	Commencement
May	24	End 4th Qtr - 47 days
May	24	End 2nd Semester - 93 days
May	25	Inservice/Work Day
May	28	Memorial Day

Quarterly Statistical Report Periods	
August 18 - October 20	45
October 24 - December 21	40
January 5 - March 9	46
March 19 - May 24	47
Total Days	178
Teacher Quality Teaching Days	178
Inservice Days	10
Total Contract Days	189

LEGEND	
Inservice/Work Days	
Early Dismissals - 12:30 p.m.	
Early Dismissals - 2:10 p.m.	
New Teacher Orientation	
Vacation Days	
P/T Conferences	*
No School - Contact Day	
Begin Quarter/Semester	
End Quarter/Semester	

Planned Make Up Days
1. May 25, 2012
2. May 29, 2012
3. May 30, 2012
4. May 31, 2012
5. June 1, 2012 (additional days added to end)

Total Class Days

178